



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	ANDHRA CHRISTIAN COLLEGE
• Name of the Head of the institution	Dr. K MOSES
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08632232046
• Mobile No:	9848183194
• Registered e-mail	accollegeguntur@ymail.com
• Alternate e-mail	accollegeguntur1885@gmail.com
• Address	Main Road, Sambasivapet, beside Government hospital, Guntur-522001
• City/Town	Guntur
• State/UT	Andhra Pradesh
• Pin Code	522001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	ACHARYA NAGARJUNA UNIVERSITY				
• Name of the IQAC Coordinator	P M VINAYA TEJA				
• Phone No.	09949065165				
• Alternate phone No.	9490343164				
• Mobile	9949065165				
• IQAC e-mail address	iqacacollege@gmail.com				
• Alternate e-mail address	vinayatejapeteti@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://acollegeguntur.com/igac.php#				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.acollegeguntur.com/igac.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.01	2007	10/02/2007	09/02/2012
Cycle 2	A	3.01	2017	19/07/2017	18/07/2022
6.Date of Establishment of IQAC	13/06/2006				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Planing and implementation of CBCS implementation		
In view of Covid 19 pandemic prepare the staff for taking on line classes		
Encourage the satff to attend the online webinars		
Conducting Covid 19 tests for staff and students and vaccination to the staff		
Conducting a two day Webinar on Yoga and Welness		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To create awareness about Covid 19 and guidelines.	Along with NSS units creating awareness regarding Social distance and Cleanliness on 20-11-2020	
Guiding staff to accustom to the online mode of Education	In the pademic teachers conduct classes in online mode	
To conduct Webinars	Two webinars, on Yoga and Welness and Covid 19 awareness	
To observe national days	National days are celebtated	

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Managemant	09/02/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
YES	27/02/2022
15. Multidisciplinary / interdisciplinary	
<p>As per the revised CBCS framework - 2020-21, Students Joined from Academic year 2020-21 have been Introduced Multidisciplinary courses such as Analytical Skills, Environmental Education, Financial Markets, Information and Communication Technology for students in the college.</p>	
16. Academic bank of credits (ABC):	
<p>The Andhra Christian College was affiliated to Acharya Nagarjuna University. So, the decision regarding Academic bank of Credits (ABC) was in the purview of Acharya Nagarjuna University.</p>	
17. Skill development:	
<p>The Andhra Pradesh State Skill Development Corporation (APSSDC) has started Employability Skill Centre (ESC) in the Institution in 2017 and provided following infrastructure facilities: Acer (Intel Core 3, 4GB RAM, 1TB HDD) Laptops with Bag packs: 30 No's, Panasonic 42 Inch Large Format Display (LFD's): 2 No's. The College was also introduced following skill courses part of curriculum: Food adulteration, Environmental audit, Disaster management Plant Nursery, Environmental education, Information and Communication Technology, Solar Energy, Dairy Technology, Poultry farming and Electrical Appliances.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<p>Students of Andhra Christian College, Guntur were offered following</p>	

courses as part of introducing rich Indian Knowledge System: Indian Culture and Science and Performing Arts.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Syllabus was integrated with Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) which are part of Outcome based Education.

20.Distance education/online education:

The Institution is an Affiliated to Acharya Nagarjuna University. So, College does not offer distance education.

Extended Profile

1.Programme

1.1	19
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	995
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	507
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	388
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	88
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	152
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	63
4.2 Total expenditure excluding salary during the year (INR in lakhs)	13240000
4.3 Total number of computers on campus for academic purposes	146

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Upholding the Vision of Andhra Christian College, the teaching - learning process aims at achieving academic excellence and empowerment of students. The college is affiliated to Acharya Nagarjuna University, Guntur it strives to incorporate relevant content beyond the set curriculum. The flexibility to opt from a

range of subjects is facilitated under the CBCS system. The faculty have adopted interactive student - centric methods, which aims at achieving the Learning Objectives stated at the outset of each semester. The Central and Department Seminar libraries are a storehouse of both books which are accessible to the students. Continuous internal assessments-tutorials, term papers and presentations of individuals are conducted. Regular mentoring and remedial classes help identify learning gaps and address these for advanced and slow learners. A structured system motivated by the principal ensures decentralization and smooth functioning of the institution. Regular department meetings ensure monitoring of the implementation of curriculum delivery and organize allied events. Interface meetings of faculty and parents and orientation for new entrants encourage active participation of all stakeholders.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://acollegeguntur.com/1.1.1%20Addl.%20info.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution adheres to the academic calendar including for the conduct of continuous internal evaluation (CIE)

The college follows the academic calendar issued by the University and Commissionerate of Collegiate Education (CCE) and executes it rigorously.

The College Management prepares a college level academic calendar that drives much of day-to-day business of the college. The college academic calendar incorporates the tentative plan of action of the college with all the academic activities that would be taken up during the academic year in line with the university academic calendar.

Continuous Internal Evaluation (CIE): As an affiliated institution of Acharya Nagarjuna University, evaluation norms of the university are followed. The university has adopted major reform in evaluation by introducing the Credit based grading system from the academic year 2016-17 and the institute has adopted the same. As per the ANU regulations, two internal midterm exams will be conducted. The marks

allotted for internal exams are 25 and for external exams are 75. In this framework, the college conducts internal exams. Internal assessment is transparent and robust in terms of frequency and variety.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://acollegeguntur.com/1.1.2%20Addl.Info.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

191

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

101

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Andhra Christian college is affiliated to Acharya Nagarjuna University, Nagarjuna Nagar, Guntur and follows the curriculum and

syllabus framed for affiliated colleges. In the revised syllabus under CBCS framework WEF 2020-2021, the APSCHE has incorporated various Life Skill Courses and Skill Development Courses with 2 credits each. There are 10 different Life Skill Courses and 24 Skill Development Courses provided to the student to choose from. Every student has to earn Min 4 to Max 6 credits per semester from the Life Skill and Skill Development courses together which makes the courses mandatory for the students to pursue in order to complete the programme.

The courses include

Life Skill Courses:

Analytical Skills

1. Environmental Education
2. Human Values Professional Ethics
3. Indian Culture and Science
4. Personality Enhancement and Leadership

Skill Development Courses

1. Journalistic Reporting
2. Public Relations
3. Disaster Management
4. Performing Arts
5. Advertising
6. Business Communication
7. Insurance Promotion
8. Retailing
9. Solar Energy
10. Food Adulteration

11. Plant Nursery**12. Fruits and Vegetable Preservation**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://acollegeguntur.com/1.4.2%20FEED%20B ACK%20ANALYSIS%202020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

954

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

363

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a unique mechanism for assessing the learning levels of the students. The mechanism includes the daily performance in the classroom during the teaching and learning process, in the regular slip tests and assignments and midterm examinations. Based on the performance in the various activities, the students are categorized as advanced and slow learners. The different kinds of activities are planned to enhance the performance of the slow learners. One of them is Bridge Course. It is organized at the start of the academic year for the freshers for two weeks to create awareness about the nature and depths of the respective subjects among the students. Remedial classes are undertaken in the respective subjects by the respective faculty before two or three weeks of commencement of university Sem end exams. During these classes, individual care is taken and conceptual explanation is given to better the performance of the slow learners in the exams. Additional prepared material is given to slow learners. Regular slip tests and assignments are conducted in the respective subjects. Mentor-mentee counselling is taken to boost up the confidence so that the slow learners better their performance in all activities. For advanced learners, student seminar activity is conducted to enhance the research bent of mind. For final year students, PG entrance coaching is given to score more ranks in the state level common PG entrance test. Peer learning is supported. The

advanced students are suggested to refer the reference books in the library.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
996	88

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college makes it a point to adopt student centric teaching methods such as experiential learning, participative learning and problem-solving methodologies as part of teaching, learning practices. The college academic calendar incorporates the tentative plan of action of the college with all the academic

activities that would be taken up during the academic year along with student centric teaching methodologies like Project works, Field Visits, Industrial Visits, Seminars, Quizzes, Debates and Guest Lectures.

The curricular plan is prepared and submitted by the faculty to the principal at the beginning of every semester which incorporates the teaching methodology that is going to be adopted by them for each topic in every course. This makes the faculty plan for them well in advance so that execution remains under control.

Specifically, the student's centric methodology includes

I. Experiential Learning

1. Project work

2. Participation in competition at various level

3. Field Visits

4. Industrial Visits

5. Guest Lecture

II. Participated Learning

1. Role play

2. Team work

3. Debates

4. Group work

III. Problem solving Methodology

1. Case studies

2. Analysis and Reasoning

3 Discussion

4. Quizzes

File Description	Documents
Upload any additional information	View File
Link for additional information	https://acollegeguntur.com/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Majority of the teachers use ICT enabled tools for transacting the course content to the students in an effective way. Most of the teachers prepared PPTs and used them in the online and offline classes. Teachers used google classroom app to conduct the assignments, slip test and quizzes. The computer faculty used online assessment tools to assess the performance of the students. Some of the teachers conducted online quizzes across the country. More number of teachers used LCD projectors which were available in their

respective departments.. Three teachers prepared LMS content and videos.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://acollegeguntur.com/2.3.2%20ADDITIONAL%20INFORMATION%20ICT%20ENABLED.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1464

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Annual Quality Assurance Report of Andhra Christian college, Guntur. The college is affiliated to Acharya Nagarjuna University, Nagarjuna Nagar, Guntur and follows the Continuous Internal Assessment policy framed for affiliated colleges. The college has a transparent and robust evaluation process in terms of frequency and variety. The criterion adopted is as directed by the university. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. The examinations are conducted under vigilance of the invigilators. Evaluation is done by the course handling faculty members within three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. The corrected answer papers of the students are distributed to them for the verification by the students and any

grievance is redressed immediately. Personal guidance is given to the poor performing students after their assessment. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Annual Quality Assurance Report of Andhra Christian college, Guntur. The college is affiliated to Acharya Nagarjuna University, Nagarjuna Nagar, Guntur and follows the Continuous Internal Assessment policy framed for affiliated colleges. The college has a transparent and robust evaluation process in terms of frequency and variety. The criterion adopted is as directed by the university. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. The examinations are conducted under vigilance of the invigilators. Evaluation is done by the course handling faculty members within three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. Personal guidance is given to the poor performing students after their assessment. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has well defined learning outcomes. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes Hard Copy of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Students are oriented about the programme outcomes at the induction programme conducted at the beginning of each academic year. Each subject teacher spends a minimum three hours to create awareness among the students about course outcomes at the beginning of each semester. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://acollegeguntur.com/copo.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Methodology for Calculating PO Attainment

The Program Outcomes (POs)/Program Specific Outcomes (PSOs) are the qualities that must be imbibed in the graduates by the time of completion of their program. At the end of each program, the PO/PSOs assessment is done from the CO attainment of all curriculum components. The PSOs are framed based on the guidelines of Learning outcomes. For every Course, there are number of outcomes to be achieved at the end of the course. This outcome is usually a combination of main course content and may cover more than one topic. All course outcomes shall have linkage to programme outcomes in such a way that the strongest relation has the weight 3 and the weakest relation is 1.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://acollegeguntur.com/2.6.2%20Course%20Outcomes-Psychology.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**220**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://acollegeguntur.com/6.3.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://acollegeguntur.com/2.7%20Student%20Saisfactory%20Survey%2020-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****Nil**

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. The institution conducted Covi 19 awareness programmes among students and staff, regarding sanitation and Covid guide lines with help of NSS unit of the college.
2. Covid 19 tests were conducted to the students and staff in the campus.
3. NSS unit of the college conducted awareness program regarding AIDS and conducted seminar for the students and staff.
4. Orientation for freshers was conducted and given regarding curricular and Co-curricular activities while studying degree course.
5. Commerce students were participated in Spoorthy i3 Expo, conducted by Hindu college of management.
6. Woman's day was observed; and give awareness of gender equality and gender sensitisation

File Description	Documents
Paste link for additional information	https://acollegeguntur.com/3.3.1%20ACC%2020-21%20Extension%20Activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

20

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching -learning process like Class rooms, laboratories and computers etc...

The college is ideally and centrally located in a sprawling campus of 33.769 acres of land in the heart of the city with adequate

infrastructure to house 5000 students in their respective class rooms. The college main building is in 7.14 acres which consists 56 class rooms, 2 virtual class rooms, 12 laboratories, a Seminar Hall, an Assembly Hall and an Open Air Theatre. The college has a spacious 6.15 acre playground called Gunta Ground. There are two spacious boy's hostels viz Heyer Hall and Wolf Hall which can accommodate 800 students together. There is a girl's hostel called Strock Hall which can accommodate 300 girls. The college buildings are renovated from time to time. Most of the departments are provided with wi-fi facility which is a direct access to the web content.

A seminar hall called the J.D. Seelam Seminar Hall is located in our campus with adequate accommodation to hold gatherings, seminars and official meetings. The college has a spacious Assembly Hall with a capacity to accommodate 1200 members for large gatherings and celebrations.

A library, which is one of the reputed libraries in the state of Andhra Pradesh, with a collection of 60,000 books, is regularly visited by not only students from other colleges but Research Scholars from Acharya Nagarjuna University and other Higher Education Institutes. Each department has its own individual library with books related to the concerned subject.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://acollegeguntur.com/4.1.1%20Infrastructure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities, sports, games (Indoor, outdoor), Gymnasium and Yoga Centre etc.

Andhra Christian College is uniquely featured for its cultural activities. A number of programs are regularly organised in the college campus. The college has an indoor auditorium called Assembly Hall, with a capacity to seat 1200 student and an Open Air Theatre that can accommodate 3000 persons. The Dramatic and Literary Association which is a jewel to the crown of A.C. College participates in various intra collegiate and inter collegiate and state level literary and cultural events and secure prizes on

regular basis. The college has a committed devotional choir team supported by musical instruments like antique Piano which participates in daily devotions and other worship programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://acollegeguntur.com/4.1.2%20Facilities%20for%20Sports%20Cultural%20Activities%20Etc.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://acollegeguntur.com/4.1.3%20ICT.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

52.4

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has nearly 60,000 titles covering all major fields of Arts, Commerce and Science. Along with the Reference books the library is also well equipped with Journals, free e-Journals, C. Ds and Videos. The library provides competitive books for the students who are appearing for the competitive exams. The library has access to broad band connection to students and faculty of the college. The authorized users from colleges can now access-resources and download articles required by them.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

20000

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All the personnel and the student community of the Institution are well facilitated with ICT in the computer laboratory and are enabled to use 30 Laptops, 53 Desktops, 10 LCD projectors, 5 smart classrooms and Laser jet printers. All the I T Infrastructure is regularly upgraded for the enhancement in speed and performance capacity.

WI-FI availability with upgraded ACT internet service (60 MBPS) to all the faculty and students marks the efficient virtual technical support.

Two digital classrooms with highly expensive digital Podium and Projectors are installed for Offline and Online webinars and seminars upgrading the academic excellence. Ciscowebex is provided to all the classes by the Government of Andhra Pradesh.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

83

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.7

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The AEL Church management look after these procedures with the recommendation of the Principal. The property officer from the management in coordination with the college Office Manager will look after constructions and repairs etc..

The two RO water plants and Generator are well maintained by Authorised Service Agencies under Annual Maintenance Contracts. Sanitary maintenance is carried out by the permanent scavenger.

the Andhra Christian College has a dynamic academic policy under the guidelines of Andhra Pradesh State Council for Higher Education (APSCHE) and ANU. The policy always intended to cater the educational needs of poor and down trodden of this area, which reflects in the fee structure. Ultimately the college strives for its motto you shall know the truth.

Laboratories are maintained by lab assistants under the supervision of the Heads of the Departments. The stock records are maintained properly and audited.

Being one of the oldest libraries in AP state, the library render its services to not only its students but also the students and scholars of neighbouring colleges, ANU and other institutions. It has innumerable rare and valuable books.

Physical Education department will take care of the huge play Ground (6.15 acres) with the technical support from District Sport Authority, Guntur. Well maintained Gym is very much useful for the physical fitness of the students and faculty.

Computers are regularly maintained by the computer department in collaboration with authorised service agencies. Classroom furniture and electricity will be maintained by the college carpenter and electrician respectively.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

946

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The following associations / Clubs are facilitating various facilities to students to represent and engage in curricular, Cocurricular activities. It is a mandate of the college that at least one student representative should be there in all the associations.

Literary and Cultural Activities cell

Women Empowerment Cell

NCC (2 wings)

NSS (2 wings)

IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Andhra Christian College Alumni Association was registered under the Andhra Pradesh Registrar of Societies in 1985 with Regd. No. 79/1985. The registered address of the Association is A.C. College, Guntur, Beside Govt. General Hospital, Main Road, Guntur. As per its Constitution, the Andhra Christian Alumnae Association has an Executive Committee that acts as the working committee and comprises of 15 members. The Principal of the college is the ex-officio President. There is also an Honorary President, Chief Adviser, three Vice Presidents, Secretary, Executive Secretary and Treasurer.

Besides the office bearers there are 15 executive committee members and 15 Honorary Executive members. As per the Constitution, the Vice President, Secretary and Treasurer retire for every two years. The Executive Secretary conducts and Executive Committee meetings regularly and all decisions regarding the functioning of the Association are taken. The Alumni Association holds an Annual General Meeting every year during which the required number of Executive Committee members retire and new members are nominated to join the committee. The Association charges a Life Membership fee of Rs 500 from all those who wish to be registered members. An amount of Rs 100 is charged as Registration fee. All accounts are audited by a registered chartered accountant and auditing firm. The Association organizes an Annual Reunion and contributes to college life in several ways including providing assistance during Open Day and other activities. It also gives a prize to the best General Course student on Awards Day.

File Description	Documents
Paste link for additional information	https://www.accollegeguntur.com/alumni.php#
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is to provide holistic and quality education and to inculcate Christian values, empowering them with good character and a strong personality, to foster a spirit of service and patriotism, to instil an abiding sense of respect towards the sacredness of the human personality.

Motivate and inspire academic excellence, to provide career guidance and counselling and training in skills employing a proper blend of conventional methods of teaching and e-Learning, pre-requisite for

employability both in the public and private sectors.

The college management is headed by the principal and is involved in coordinating the functions of the college. Various committees comprising members of teaching and non-teaching faculty are involved in curricular and co-curricular affairs and administrative functions of the institution.

Internal Quality Assurance Cell ensure adherence to quality in all aspects of the College's functioning. The teaching-learning mechanism is reviewed at several levels within the Institute during staff meetings. The IQAC works with different divisions to find areas of improvement and also to document and suggest new changes and improvements for quality enhancement. Mechanisms in place for periodic review of administrative and academic areas like Feedback from students, parents, alumni and staff.

File Description	Documents
Paste link for additional information	https://www.accollegeguntur.com/mission.php#
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Andhra Christian college is exercising decentralization and participative management in Academic and Administrative wings for the effectiveness and smooth functioning of the institution. The Principal is the head of the institution for all the delegates, who actively decentralizes the work among the teaching and the non-teaching staff of the institution. Various committees have been constituted with faculty as conveners and members to organise the academics, administration, planning and development effectively and successfully. Regularly under the chairmanship of the Principal, the committee members meet to share their ideas and pass on resolutions for the proper implementation and progression.

This hierarchical structure makes sure of delegating the power and allocation of responsibilities for the smooth functioning of the College.

Active Participative Management of stakeholders: The institution for

its better performance involves all the stakeholders namely educational experts from alumni, parents of the students, Principal, all the faculty members and the students at all levels of its functioning. The institution takes feedback from students, parents, alumni, employers and local people on various curricular, co-curricular aspects, college facilities and other related issues to take further steps for its improvement.

File Description	Documents
Paste link for additional information	https://acollegeguntur.com/6.1.2%20NSS%20Activities.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Andhra Christian college is exercising decentralization and participative management in Academic and Administrative wings for the effectiveness and smooth functioning of the institution. The Principal is the head of the institution for all the delegates, who actively decentralizes the work among the teaching and the non-teaching staff of the institution. Various committees have been constituted with faculty as conveners and members to organise the academics, administration, planning and development effectively and successfully. Regularly under the chairmanship of the Principal, the committee members meet to share their ideas and pass on resolutions for the proper implementation and progression.

This hierarchical structure makes sure of delegating the power and allocation of responsibilities for the smooth functioning of the College.

Active Participative Management of stakeholders: The institution for its better performance involves all the stakeholders namely educational experts from alumni, parents of the students, Principal, all the faculty members and the students at all levels of its functioning. The institution takes feedback from students, parents, alumni, employers and local people on various curricular, co-curricular aspects, college facilities and other related issues to take further steps for its improvement.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://acollegeguntur.com/6..2.1%20Strategic%20Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Andhra Christian college has well defined organizational structure for decision making for academic and administrative purposes. The Principal, coordinators and members of various committees works in coordination. Regular meetings are conducted by the Principal for monitoring the academic work and administration work. The IQAC takes initiatives and prepare Action plan.

Principal: The Principal is involved in overseeing the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from various stakeholders.

In-charges of Departments: The In-charges of Departments ensure that the plans communicated to them by the Principal are implemented systematically.

The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students.

College level committees constituted by the principal annually to coordinate with various functions such as examinations, scholarships, purchase, discipline, sports, admissions, library, etc. These Committees are headed by senior faculty and work in coordination with the college administration for the smooth conduct of all administrative activities according to requirements of academic bodies and government rules.

File Description	Documents
Paste link for additional information	https://acollegeguntur.com/6.2.2%20A%20C%20College%20ORGANOGRAM.pdf
Link to Organogram of the Institution webpage	https://acollegeguntur.com/6.2.2%20A%20C%20College%20ORGANOGRAM.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being the Government Aided College, the Andhra Pradesh Government offers the following welfare schemes for all its employees. The co-operative society of the college give loans to the staff on the basis of need. The bank in the college premises give advance to the staff and personal loans. Maternity (180 days) and paternity (15 days) leave can be availed by the teaching and non-teaching staff as per the leave rules of the AP State government. Casual leave, Optional Holidays and Half Pay Leave can be availed by the employees as per state government norms.

Management give loans to non-teaching staff basing on the need

Revision of the pay scales, once in 5 years to non-teaching and teaching staff who are drawing state scales and once in 10 years for

the teaching staff who are drawing UGC scales. DA rises twice a year HRA 18% of the basic pay for UGC scales. Pension sanctioned to the family of expired employee.

File Description	Documents
Paste link for additional information	https://acollegeguntur.com/6.3.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

38

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of ASAR (Annual Self Appraisal Report) of the teaching staff. The ASAR reflects the details of refresher / orientation courses / workshops etc. that the teacher attended during a particular period as it is deemed

mandatory for promotion in the next grade. The teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of class works in a year are computed. Due consideration is given to the evaluation of innovation for special contributions made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given an opportunity to pen down any special achievement made by him/her in the field of concerned subject that can upgrade his/her overall performance. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The ASAR's are sought at every step of up gradation / next promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal Audits regularly by the management of Andhra Christian College. Utilization certificates for funds received from RUSA and Alumni funding bodies are certified by the internal auditor. The Audit team of the Andhra Pradesh State Council of Higher Education (APSCHE) shall perform the internal audits of the college periodically. The Accountant General, A.P, is the external auditor for the college. The type of documents that are reviewed during audits are Cash books of different categories, service registers, register of increments, pay bills, pay bill register, leave account register, GPF advance register, pay fixations, last pay certificates, allowances sanctioned, register of loans, register of recoveries, pension register, reconciliation register etc.

File Description	Documents
Paste link for additional information	https://acollegeguntur.com/6.4.1%20Audit%20Reports%2020-21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Tuition fees and special fees collected during admission from funded and self-financed courses.

The NSS and NCC units got funds from the University for conducting special camps as part of the extension activities. Seminars, guest lectures, inter collegiate Quiz conducted are supported by the management. RUSA allocated funds of Rs.2 Crores towards the Construction and Renovation of Buildings and to purchase the equipment. Our institution being established by missionaries having motto of 'Education to the poor'; some of the staff voluntarily pay the fees for some of the poor back ground.

The following Accounts Are Maintained by the institution:

Examination Department shall maintain the statement of accounts of examination fee collected and expenditures. Separate accounts for self-financed courses developmental grants.

Utilization Strategies:

1. All departmental budgets for each academic year are placed for approval in the Academic council for sanction of expenditure to be incurred. Once the budget is sanctioned; the departmental in charges proceed with the planned activities.
2. The salary of staff appointed for self-financed courses is paid through the funds generated from such courses.
3. Salaries for the un-aided staff (Teaching and non-teaching) paid by the management.

File Description	Documents
Paste link for additional information	https://acollegeguntur.com/6.4.3%20Expenditure%2020-21.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new market-oriented courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. In the year 20-21 The IQAC conducted 3 meetings to plan, direct, implement and evaluate the teaching, learning, evaluation, research, and publication activities in the College. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

- Feedback analysis received from Students.
- Coordinates with all stakeholders for their opinions and

- Advice for quality improvement.
- Analysis about the feedback received from all stakeholders and informs the concerned about its outcome for correction.
- Getting updated on latest information on various quality parameters of higher education through various articles & institutes visit.
- Encourages and provides support for quality improvement in teaching, research & administration.
- Documentation of the various programs /activities leading to quality improvement.
- Planning and support effective implementation for Total Quality management, Teaching-Learning and evaluation, Research, and Extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, learning outcomes at periodic intervals through IQAC set up as per norms. The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in accordance with the Acharya Nagarjuna University, displayed and circulated in the departments. Implementation of Outcome-based learning education in each program. Introduction of certificate programmes to enhance personality and employability. Participation of college in NIRF, AISHE, and various other environmental audits recognized agencies.

The IQAC continuously reviews and takes steps to improve the following:

1. Establish processes to take feedback / surveys from various stakeholders.
2. Implementation and enhancement of usage of ICT tools to strengthen the teaching-learning process.
3. Establishment of the Mentor-mentee process and its effective implementation.
4. To submit the Annual Quality Assurance Report (AQAR) annually

to the NAAC.

5. To institutionalize the best efforts to make the campus environmental friendly and develop the discipline in the students along with the establishment of grievance redressal cell.

The IQAC improve the teaching-learning process through standard academic practices, these academic practices include; Timetable preparation, Conduction of Seminar and Projects, Attendance Monitoring of students, Syllabus coverage, Conduction of internal examinations, Remedial classes for Slow and learners and field Visits & Guest Lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Andhra Christian College is committed to promote Gender Equity and Equality ever since it was established. Various efforts were made to ensure safety for Women students. The faculty takes individual care of each girl student. The campus is on 24x7 watch. To ensure safety of the campus the CCTV cameras were installed at all strategic locations and the main monitoring device is placed inside the principal's chamber. Women protection cell is available for the service of girl students. Various programs were conducted to empower girl students to make the self-sufficient. The discipline committee and anti-ragging committee will be continuously moving around the campus and will take care the safety and security of girl students. The college has an exclusive waiting hall for girl students named as "Von Bora Hall". This is newly constructed and equipped with all the modern amenities. NCC training is also open for girl students. The Women's Day is organized on 8th of March. Weekly moral classes were also conducted and useful to enlighten students to choose right ways. The principal and other officers of administration are always accessible to students to submit their grievances and complaints. Their phone numbers are also displayed.

File Description	Documents
Annual gender sensitization action plan	https://acollegeguntur.com/7.1.1%20ACC%2020-21%20Annual%20gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://acollegeguntur.com/7.1.2%20Specific%20facilities%20provided%20for%20woman.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste is managed through the separation of biodegradable wet waste through the use collection bins. The municipal corporation send vehicles to collect the wastage from the college.

E-Waste is collected in a special labelled box place in the store room of department of Physics and this is disposed to a collection center. Liquid Waste management is through proper sewerage system to prevent leakage and contamination of waste - borne diseases.

Two percolation pits are constructed in the campus to collect the Rain water. The rain water near the main building is collecting through pipes into a well in the campus, so that the ground water level in the campus is maintained. Andhra Christian College does not use hazardous chemicals and radio-active material. Used face-masks are deposited in a bin on the ground floor of the college to suitable disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

B. Any 3 of the above

5.

Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. World Aids Day is observed and creating awareness among students and staff. Since the Covid 19 pandemic is prevailing the program is confined to the campus. Teachers and students were participating the program which was conducted by the NSS units of the institution.
2. College Anniversary celebrations were conducted by following Covid 19 guidelines. The students who perform well in academics were encouraged and presented with prizes.
3. Woman's Day was observed on 8-3-2021. Dr. Alfia Kaki was invited as guest speaker. The speaker delivered on the challenges in the working environment for woman and gave suggestions for maintaining good health among the woman employees.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes all possible initiatives in organizing various

events and programmes for inculcating values for being responsible citizens of the country.

The college celebrates days of national integrity and international importance. Due to the Covid 19 prevalence in and around and Covid guidelines, institute is unable to conduct some public programs.

On 26th January, college celebrates Republic Day in the campus with great gratification to honour the date on which the constitution of India came into effect. This day highlights the importance of the constitution. Students are encouraged to take part in the Covid 19 awareness programme organized by the NSS wing of the college.

The college organizes several programs that are aimed at the promotion of various constitutional rights, duties, and responsibilities of citizens. The college observes World Aid's day and create awareness among students and staff.

Swachh Bharat Cleanliness Drive is organised aiming to promote the importance of cleanliness. Plantation drives are conducted to provide a clean and green environment for all.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **B. Any 3 of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony and a healthy atmosphere and to make the students aware of the national pride and rich cultural heritage, the National / International commemorative days are regularly being celebrated and observed in the college.

Independence Day - is celebrated every year on 15th of August, flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices. Several departments are also actively involved in organizing events involving students and staff.

Republic day - The College celebrates Republic Day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of the national flag and spreading a warm message of nationalism in a speech by the principal.

Andhra Christian college commemorates Father Heyer's day on July 31st each year, Since Father Heyer was the founder of the college in 1885; and celebrates Gospel Day on October 31st each year in remembrance of bringing truth of the Gospel.

The college also celebrates national and international days like woman's day, World Aid's Day etc. to inspire the students and to create awareness among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

The academic activity worldwide is badly hit by the new pandemic COVID-19. The college IQAC and the Department of Botany has organized an international webinar with Dr. Johnson, professor of general medicine in London. He enlightened the audience on various issues related to the COVID infections, treatments and precautions to be taken on. The Department of Physical Education conducted a webinar on Yoga and Wellness which explained how yoga can help maintain physical fitness and acquire immunity for COVID infection. RTPCR test were done for all the students and staff. A free Vaccination Camp is conducted in college with the help of Municipal Authorities. Wearing mask was made compulsory for all the students and staff. The college NSS units enlightened the staff and the students on various measures to be taken to be safe and prevent the spread of virus.

Best Practice 2 :

Medicinal Plants:

The Botany Department of Andhra Christian College has been maintaining a botanical garden and Medicinal Plants Garden for the last three decades. In these two gardens valuable ornamental and medicinal plants are being cultivated. Many valuable Ayurvedic and Homeopathic Medicinal plants are cultivated; The Department is regularly introducing new varieties of plants periodically. The Department strives to inculcate the awareness of medicinal plants among the students by labeling the medicinal plants and their uses.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Andhra Christian College was a pioneer institution in enlighten and educating the society in the state of Andhra Pradesh in general in the Guntur district in particular. It was established in the year 1885 by Christian missionaries with a mission to provide education to the wide cross section of people. The college offers education to all students irrespective of Gender, Caste, Creed or Religion as this is established way back in 1885. The education facilities were lacking in those days. The institution focused on the underprivileged people especially with regard to caste, gender, and economical status. The vision of the institution is to offer its services to the backward and the suppressed classes of society. It provides not only the academic training but helps to improve the overall personality of the student community. Rationality and Equality were given priority. This institution was centrally situated with good infrastructure. It gives good ambiance for a comfortable study of students. Value education was given equal emphasis. Students were given the community awareness and taught about their responsibilities. Teacher student relationship is one the hallmarks of the college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Upholding the Vision of Andhra Christian College, the teaching - learning process aims at achieving academic excellence and empowerment of students. The college is affiliated to Acharya Nagarjuna University, Guntur it strives to incorporate relevant content beyond the set curriculum. The flexibility to opt from a range of subjects is facilitated under the CBCS system. The faculty have adopted interactive student - centric methods, which aims at achieving the Learning Objectives stated at the outset of each semester. The Central and Department Seminar libraries are a storehouse of both books which are accessible to the students. Continuous internal assessments-tutorials, term papers and presentations of individuals are conducted. Regular mentoring and remedial classes help identify learning gaps and address these for advanced and slow learners. A structured system motivated by the principal ensures decentralization and smooth functioning of the institution. Regular department meetings ensure monitoring of the implementation of curriculum delivery and organize allied events. Interface meetings of faculty and parents and orientation for new entrants encourage active participation of all stakeholders.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://acollegeguntur.com/1.1.1%20Addl.%20info.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution adheres to the academic calendar including for the conduct of continuous internal evaluation (CIE)

The college follows the academic calendar issued by the University and Commissionerate of Collegiate Education (CCE) and executes it rigorously.

The College Management prepares a college level academic calendar that drives much of day-to-day business of the college. The college academic calendar incorporates the tentative plan of action of the college with all the academic activities that would be taken up during the academic year in line with the university academic calendar.

Continuous Internal Evaluation (CIE): As an affiliated institution of Acharya Nagarjuna University, evaluation norms of the university are followed. The university has adopted major reform in evaluation by introducing the Credit based grading system from the academic year 2016-17 and the institute has adopted the same. As per the ANU regulations, two internal midterm exams will be conducted. The marks allotted for internal exams are 25 and for external exams are 75. In this framework, the college conducts internal exams. Internal assessment is transparent and robust in terms of frequency and variety.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://acollegeguntur.com/1.1.2%20Addl.I nfo.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

191

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

101

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Andhra Christian college is affiliated to Acharya Nagarjuna University, Nagarjuna Nagar, Guntur and follows the curriculum and syllabus framed for affiliated colleges. In the revised syllabus under CBCS framework WEF 2020-2021, the APSCHE has incorporated various Life Skill Courses and Skill Development Courses with 2 credits each. There are 10 different Life Skill Courses and 24 Skill Development Courses provided to the student to choose from. Every student has to earn Min 4 to Max 6 credits per semester from the Life Skill and Skill Development courses together which makes the courses mandatory for the students to pursue in order to complete the programme.

The courses include

Life Skill Courses:

Analytical Skills

1. Environmental Education
2. Human Values Professional Ethics
3. Indian Culture and Science
4. Personality Enhancement and Leadership

Skill Development Courses

1. Journalistic Reporting
2. Public Relations
3. Disaster Management

4. Performing Arts
5. Advertising
6. Business Communication
7. Insurance Promotion
8. Retailing
9. Solar Energy
10. Food Adulteration
11. Plant Nursery
12. Fruits and Vegetable Preservation

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://acollegeguntur.com/1.4.2%20FEED%20BACK%20ANALYSIS%202020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

954

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

363

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a unique mechanism for assessing the learning levels of the students. The mechanism includes the daily performance in the classroom during the teaching and learning process, in the regular slip tests and assignments and midterm examinations. Based on the performance in the various activities, the students are categorized as advanced and slow learners. The different kinds of activities are planned to enhance the performance of the slow learners. One of them is Bridge Course. It is organized at the start of the academic year for the freshers for two weeks to create awareness about the nature and depths of the respective subjects among the students. Remedial classes are undertaken in the respective subjects by the respective faculty before two or three weeks of commencement of university Sem end exams. During these classes, individual care is taken and conceptual explanation is given to better the performance of the slow learners in the exams. Additional prepared material is given to slow learners. Regular slip tests and assignments are conducted in the respective subjects. Mentor-mentee counselling is taken to boost up the confidence so that the slow learners better their performance in all activities. For advanced learners, student seminar activity is conducted to enhance the research bent of mind. For final year students, PG entrance coaching is given to score more ranks in the state level common PG entrance test. Peer learning is supported. The advanced students are suggested to refer the reference books in the library.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
996	88

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college makes it a point to adopt student centric teaching methods such as experiential learning, participative learning and problem-solving methodologies as part of teaching, learning practices. The college academic calendar incorporates the tentative plan of action of the college with all the academic

activities that would be taken up during the academic year along with student centric teaching methodologies like Project works, Field Visits, Industrial Visits, Seminars, Quizzes, Debates and Guest Lectures.

The curricular plan is prepared and submitted by the faculty to the principal at the beginning of every semester which incorporates the teaching methodology that is going to be adopted by them for each topic in every course. This makes the faculty plan for them well in advance so that execution remains under control.

Specifically, the student's centric methodology includes

I. Experiential Learning

1. Project work
2. Participation in competition at various level
3. Field Visits
4. Industrial Visits
5. Guest Lecture

II. Participated Learning

1. Role play

2. Team work

3. Debates

4. Group work

III. Problem solving Methodology

1. Case studies

2. Analysis and Reasoning

3 Discussion

4. Quizzes

File Description	Documents
Upload any additional information	View File
Link for additional information	https://acollegeguntur.com/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Majority of the teachers use ICT enabled tools for transacting the course content to the students in an effective way. Most of the teachers prepared PPTs and used them in the online and offline classes. Teachers used google classroom app to conduct the assignments, slip test and quizzes. The computer faculty used online assessment tools to assess the performance of the students. Some of the teachers conducted online quizzes across the country. More number of teachers used LCD projectors which were available in their respective departments.. Three teachers prepared LMS content and videos.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://acollegeguntur.com/2.3.2%20ADDITIONAL%20INFORMATION%20ICT%20ENABLED.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1464

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Annual Quality Assurance Report of Andhra Christian college, Guntur. The college is affiliated to Acharya Nagarjuna University, Nagarjuna Nagar, Guntur and follows the Continuous Internal Assessment policy framed for affiliated colleges. The college has a transparent and robust evaluation process in terms of frequency and variety. The criterion adopted is as directed by the university. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. The examinations are conducted under vigilance of the invigilators. Evaluation is done by the course handling faculty members within three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. Personal guidance is given to

the poor performing students after their assessment. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Annual Quality Assurance Report of Andhra Christian college, Guntur. The college is affiliated to Acharya Nagarjuna University, Nagarjuna Nagar, Guntur and follows the Continuous Internal Assessment policy framed for affiliated colleges. The college has a transparent and robust evaluation process in terms of frequency and variety. The criterion adopted is as directed by the university. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. The examinations are conducted under vigilance of the invigilators. Evaluation is done by the course handling faculty members within three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. Personal guidance is given to the poor performing students after their assessment. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has well defined learning outcomes. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes Hard Copy of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Students are oriented about the programme outcomes at the induction programme conducted at the beginning of each academic year. Each subject teacher spends a minimum three hours to create awareness among the students about course outcomes at the beginning of each semester. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://acollegeguntur.com/copo.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Methodology for Calculating PO Attainment

The Program Outcomes (POs)/Program Specific Outcomes (PSOs) are the qualities that must be imbibed in the graduates by the time of completion of their program. At the end of each program, the PO /PSO assessment is done from the CO attainment of all curriculum components. The PSOs are framed based on the guidelines of Learning outcomes. For every Course, there are number of outcomes to be achieved at the end of the course. This outcome is usually a combination of main course content and may cover more than one topic. All course outcomes shall have linkage to programme outcomes in such a way that the strongest relation has the weight 3 and the weakest relation is 1.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://acollegeguntur.com/2.6.2%20Course%20Outcomes-Psychology.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

220

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://acollegeguntur.com/6.3.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://acollegeguntur.com/2.7%20Student%20Saisfactory%20Survey%202020-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

Nil

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. The institution conducted Covi 19 awareness programmes among students and staff, regarding sanitation and Covid guide lines with help of NSS unit of the college.
2. Covid 19 tests were conducted to the students and staff in the campus.
3. NSS unit of the college conducted awareness program regarding AIDS and conducted seminar for the students and staff.
4. Orientation for freshers was conducted and given regarding curricular and Co-curricular activities while studying degree course.
5. Commerce students were participated in Spoorthy i3 Expo, conducted by Hindu college of management.
6. Woman's day was observed; and give awareness of gender equality and gender sensitisation

File Description	Documents
Paste link for additional information	https://acollegeguntur.com/3.3.1%20ACC%2020-21%20Extension%20Activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

20

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching -learning process like Class rooms, laboratories and computers etc..

The college is ideally and centrally located in a sprawling campus of 33.769 acres of land in the heart of the city with adequate infrastructure to house 5000 students in their respective class rooms. The college main building is in 7.14 acres which consists 56 class rooms, 2 virtual class rooms, 12 laboratories, a Seminar Hall, an Assembly Hall and an Open Air Theatre. The college has a spacious 6.15 acre playground called Gunta Ground. There are two spacious boy's hostels viz Heyer Hall and Wolf Hall which can accommodate 800 students together. There is a girl's hostel called Strock Hall which can accommodate 300 girls. The college buildings are renovated from time to time. Most of the departments are provided with wi-fi facility which is a direct access to the web content.

A seminar hall called the J.D. Seelam Seminar Hall is located in our campus with adequate accommodation to hold gatherings, seminars and official meetings. The college has a spacious Assembly Hall with a capacity to accommodate 1200 members for large gatherings and celebrations.

A library, which is one of the reputed libraries in the state of Andhra Pradesh, with a collection of 60,000 books, is regularly visited by not only students from other colleges but Research Scholars from Acharya Nagarjuna University and other Higher Education Institutes. Each department has its own individual

library with books related to the concerned subject.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://acollegeguntur.com/4.1.1%20Infrastructure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities, sports, games (Indoor, outdoor), Gymnasium and Yoga Centre etc.

Andhra Christian College is uniquely featured for its cultural activities. A number of programs are regularly organised in the college campus. The college has an indoor auditorium called Assembly Hall, with a capacity to seat 1200 student and an Open Air Theatre that can accommodate 3000 persons. The Dramatic and Literary Association which is a jewel to the crown of A.C. College participates in various intra collegiate and inter collegiate and state level literary and cultural events and secure prizes on regular basis. The college has a committed devotional choir team supported by musical instruments like antique Piano which participates in daily devotions and other worship programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://acollegeguntur.com/4.1.2%20Facilities%20for%20Sports%20Cultural%20Activities%20Etc.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://acollegeguntur.com/4.1.3%20ICT.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

52.4

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has nearly 60,000 titles covering all major fields of Arts, Commerce and Science. Along with the Reference books the library is also well equipped with Journals, free e-Journals, C. Ds and Videos. The library provides competitive books for the students who are appearing for the competitive exams. The library has access to broad band connection to students and faculty of the college. The authorized users from colleges can now access resources and download articles required by them.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
20000	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
25	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All the personnel and the student community of the Institution are well facilitated with ICT in the computer laboratory and are enabled to use 30 Laptops, 53 Desktops, 10 LCD projectors, 5 smart classrooms and Laser jet printers. All the I T Infrastructure is regularly upgraded for the enhancement in speed and performance capacity.

WI-FI availability with upgraded ACT internet service (60 MBPS) to all the faculty and students marks the efficient virtual technical support.

Two digital classrooms with highly expensive digital Podium and Projectors are installed for Offline and Online webinars and seminars upgrading the academic excellence. Ciscowebex is provided to all the classes by the Government of Andhra Pradesh.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

83

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.7

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The AEL Church management look after these procedures with the recommendation of the Principal. The property officer from the management in coordination with the college Office Manager will look after constructions and repairs etc..

The two RO water plants and Generator are well maintained by Authorised Service Agencies under Annual Maintenance Contracts. Sanitary maintenance is carried out by the permanent scavenger.

the Andhra Christian College has a dynamic academic policy under the guidelines of Andhra Pradesh State Council for Higher Education (APSCHE) and ANU. The policy always intended to cater the educational needs of poor and down trodden of this area, which reflects in the fee structure. Ultimately the college strives for its motto you shall know the truth.

Laboratories are maintained by lab assistants under the supervision of the Heads of the Departments. The stock records are maintained properly and audited.

Being one of the oldest libraries in AP state, the library render its services to not only its students but also the students and scholars of neighbouring colleges, ANU and other institutions. It has innumerable rare and valuable books.

Physical Education department will take care of the huge play Ground (6.15 acres) with the technical support from District Sport Authority, Guntur. Well maintained Gym is very much useful for the physical fitness of the students and faculty.

Computers are regularly maintained by the computer department in collaboration with authorised service agencies. Classroom furniture and electricity will be maintained by the college carpenter and electrician respectively.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

946

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

14	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
11	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

1	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
<p>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)</p> <p>The following associations / Clubs are facilitating various facilities to students to represent and engage in curricular, Cocurricular activities. It is a mandate of the college that at least one student representative should be there in all the associations.</p> <p>Literary and Cultural Activities cell</p> <p>Women Empowerment Cell</p> <p>NCC (2 wings)</p> <p>NSS (2 wings)</p> <p>IQAC</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
<p>5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)</p> <p>5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year</p>	

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Andhra Christian College Alumni Association was registered under the Andhra Pradesh Registrar of Societies in 1985 with Regd. No. 79/1985. The registered address of the Association is A.C. College, Guntur, Beside Govt. General Hospital, Main Road, Guntur. As per its Constitution, the Andhra Christian Alumnae Association has an Executive Committee that acts as the working committee and comprises of 15 members. The Principal of the college is the ex-officio President. There is also an Honorary President, Chief Adviser, three Vice Presidents, Secretary, Executive Secretary and Treasurer. Besides the office bearers there are 15 executive committee members and 15 Honorary Executive members. As per the Constitution, the Vice President, Secretary and Treasurer retire for every two years. The Executive Secretary conducts and Executive Committee meetings regularly and all decisions regarding the functioning of the Association are taken. The Alumni Association holds an Annual General Meeting every year during which the required number of Executive Committee members retire and new members are nominated to join the committee. The Association charges a Life Membership fee of Rs 500 from all those who wish to be registered members. An amount of Rs 100 is charged as Registration fee. All accounts are audited by a registered chartered accountant and auditing firm. The Association organizes an Annual Reunion and contributes to college life in several ways including providing assistance during Open Day and other activities. It also gives a prize to the best General Course student on Awards Day.

File Description	Documents
Paste link for additional information	https://www.accollegeguntur.com/alumni.php #
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is to provide holistic and quality education and to inculcate Christian values, empowering them with good character and a strong personality, to foster a spirit of service and patriotism, to instil an abiding sense of respect towards the sacredness of the human personality.

Motivate and inspire academic excellence, to provide career guidance and counselling and training in skills employing a proper blend of conventional methods of teaching and e-Learning, pre-requisite for employability both in the public and private sectors.

The college management is headed by the principal and is involved in coordinating the functions of the college. Various committees comprising members of teaching and non-teaching faculty are involved in curricular and co-curricular affairs and administrative functions of the institution.

Internal Quality Assurance Cell ensure adherence to quality in all aspects of the College's functioning. The teaching-learning mechanism is reviewed at several levels within the Institute during staff meetings. The IQAC works with different divisions to find areas of improvement and also to document and suggest new changes and improvements for quality enhancement. Mechanisms in

place for periodic review of administrative and academic areas like Feedback from students, parents, alumni and staff.

File Description	Documents
Paste link for additional information	https://www.accollegeguntur.com/mission.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Andhra Christian college is exercising decentralization and participative management in Academic and Administrative wings for the effectiveness and smooth functioning of the institution. The Principal is the head of the institution for all the delegates, who actively decentralizes the work among the teaching and the non-teaching staff of the institution. Various committees have been constituted with faculty as conveners and members to organise the academics, administration, planning and development effectively and successfully. Regularly under the chairmanship of the Principal, the committee members meet to share their ideas and pass on resolutions for the proper implementation and progression.

This hierarchical structure makes sure of delegating the power and allocation of responsibilities for the smooth functioning of the College.

Active Participative Management of stakeholders: The institution for its better performance involves all the stakeholders namely educational experts from alumni, parents of the students, Principal, all the faculty members and the students at all levels of its functioning. The institution takes feedback from students, parents, alumni, employers and local people on various curricular, co-curricular aspects, college facilities and other related issues to take further steps for its improvement.

File Description	Documents
Paste link for additional information	https://acollegeguntur.com/6.1.2%20NSS%20Activities.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Andhra Christian college is exercising decentralization and participative management in Academic and Administrative wings for the effectiveness and smooth functioning of the institution. The Principal is the head of the institution for all the delegates, who actively decentralizes the work among the teaching and the non-teaching staff of the institution. Various committees have been constituted with faculty as conveners and members to organise the academics, administration, planning and development effectively and successfully. Regularly under the chairmanship of the Principal, the committee members meet to share their ideas and pass on resolutions for the proper implementation and progression.

This hierarchical structure makes sure of delegating the power and allocation of responsibilities for the smooth functioning of the College.

Active Participative Management of stakeholders: The institution for its better performance involves all the stakeholders namely educational experts from alumni, parents of the students, Principal, all the faculty members and the students at all levels of its functioning. The institution takes feedback from students, parents, alumni, employers and local people on various curricular, co-curricular aspects, college facilities and other related issues to take further steps for its improvement.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://acollegeguntur.com/6..2.1%20Strategic%20Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Andhra Christian college has well defined organizational structure for decision making for academic and administrative purposes. The Principal, coordinators and members of various committees works in coordination. Regular meetings are conducted by the Principal for monitoring the academic work and administration work. The IQAC takes initiatives and prepare Action plan.

Principal: The Principal is involved in overseeing the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from various stakeholders.

In-charges of Departments: The In-charges of Departments ensure that the plans communicated to them by the Principal are implemented systematically.

The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students.

College level committees constituted by the principal annually to coordinate with various functions such as examinations, scholarships, purchase, discipline, sports, admissions, library, etc. These Committees are headed by senior faculty and work in coordination with the college administration for the smooth conduct of all administrative activities according to requirements of academic bodies and government rules.

File Description	Documents
Paste link for additional information	https://acollegeguntur.com/6.2.2%20A%20C%20College%20ORGANOGRAM.pdf
Link to Organogram of the Institution webpage	https://acollegeguntur.com/6.2.2%20A%20C%20College%20ORGANOGRAM.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Being the Government Aided College, the Andhra Pradesh Government offers the following welfare schemes for all its employees. The co-operative society of the college give loans to the staff on the basis of need. The bank in the college premises give advance to the staff and personal loans. Maternity (180 days) and paternity (15 days) leave can be availed by the teaching and non-teaching staff as per the leave rules of the AP State government. Casual leave, Optional Holidays and Half Pay Leave can be availed by the employees as per state government norms.

Management give loans to non-teaching staff basing on the need

Revision of the pay scales, once in 5 years to non-teaching and teaching staff who are drawing state scales and once in 10 years

for the teaching staff who are drawing UGC scales. DA rises twice a year HRA 18% of the basic pay for UGC scales. Pension sanctioned to the family of expired employee.

File Description	Documents
Paste link for additional information	https://acollegeguntur.com/6.3.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

38

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of ASAR (Annual Self Appraisal Report) of the teaching staff. The ASAR reflects

the details of refresher / orientation courses / workshops etc. that the teacher attended during a particular period as it is deemed mandatory for promotion in the next grade. The teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of class works in a year are computed. Due consideration is given to the evaluation of innovation for special contributions made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given an opportunity to pen down any special achievement made by him/her in the field of concerned subject that can upgrade his/her overall performance. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The ASAR's are sought at every step of up gradation / next promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal Audits regularly by the management of Andhra Christian College. Utilization certificates for funds received from RUSA and Alumni funding bodies are certified by the internal auditor. The Audit team of the Andhra Pradesh State Council of Higher Education (APSCHE) shall perform the internal audits of the college periodically. The Accountant General, A.P, is the external auditor for the college. The type of documents that are reviewed during audits are Cash books of different categories, service registers, register of increments, pay bills, pay bill register, leave account register, GPF advance register, pay fixations, last pay certificates, allowances sanctioned, register of loans, register of recoveries, pension register, reconciliation register etc.

File Description	Documents
Paste link for additional information	https://acollegeguntur.com/6.4.1%20Audit%20Reports%2020-21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Tuition fees and special fees collected during admission from funded and self-financed courses.

The NSS and NCC units got funds from the University for conducting special camps as part of the extension activities. Seminars, guest lectures, inter collegiate Quiz conducted are supported by the management. RUSA allocated funds of Rs.2 Crores towards the Construction and Renovation of Buildings and to purchase the equipment. Our institution being established by missionaries having motto of 'Education to the poor'; some of the staff voluntarily pay the fees for some of the poor back ground.

The following Accounts Are Maintained by the institution:

Examination Department shall maintain the statement of accounts of examination fee collected and expenditures. Separate accounts for self-financed courses developmental grants.

Utilization Strategies:

1. All departmental budgets for each academic year are placed for approval in the Academic council for sanction of expenditure to be incurred. Once the budget is sanctioned; the departmental in charges proceed with the planned activities.

2. The salary of staff appointed for self-financed courses is paid through the funds generated from such courses.

3. Salaries for the un-aided staff (Teaching and non-teaching) paid by the management.

File Description	Documents
Paste link for additional information	https://acollegeguntur.com/6.4.3%20Expenditure%2020-21.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new market-oriented courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. In the year 20-21 The IQAC conducted 3 meetings to plan, direct, implement and evaluate the teaching, learning, evaluation, research, and publication activities in the College. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

- Feedback analysis received from Students.

- Coordinates with all stakeholders for their opinions and
- Advice for quality improvement.
- Analysis about the feedback received from all stakeholders and informs the concerned about its outcome for correction.
- Getting updated on latest information on various quality parameters of higher education through various articles & institutes visit.
- Encourages and provides support for quality improvement in teaching, research & administration.
- Documentation of the various programs /activities leading to quality improvement.
- Planning and support effective implementation for Total Quality management, Teaching-Learning and evaluation, Research, and Extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, learning outcomes at periodic intervals through IQAC set up as per norms. The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in accordance with the Acharya Nagarjuna University, displayed and circulated in the departments. Implementation of Outcome-based learning education in each program. Introduction of certificate programmes to enhance personality and employability. Participation of college in NIRF, AISHE, and various other environmental audits recognized agencies.

The IQAC continuously reviews and takes steps to improve the following:

1. Establish processes to take feedback / surveys from various stakeholders.
2. Implementation and enhancement of usage of ICT tools to strengthen the teaching-learning process.
3. Establishment of the Mentor-mentee process and its effective implementation.

4. To submit the Annual Quality Assurance Report (AQAR) annually to the NAAC.
5. To institutionalize the best efforts to make the campus environmental friendly and develop the discipline in the students along with the establishment of grievance redressal cell.

The IQAC improve the teaching-learning process through standard academic practices, these academic practices include; Timetable preparation, Conduction of Seminar and Projects, Attendance Monitoring of students, Syllabus coverage, Conduction of internal examinations, Remedial classes for Slow and learners and field Visits & Guest Lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Andhra Christian College is committed to promote Gender Equity and Equality ever since it was established. Various efforts were made to ensure safety for Women students. The faculty takes individual care of each girl student. The campus is on 24x7 watch. To ensure safety of the campus the CCTV cameras were installed at all strategic locations and the main monitoring device is placed inside the principal's chamber. Women protection cell is available for the service of girl students. Various programs were conducted to empower girl students to make the self-sufficient. The discipline committee and anti-ragging committee will be continuously moving around the campus and will take care the safety and security of girl students. The college has an exclusive waiting hall for girl students named as "Von Bora Hall". This is newly constructed and equipped with all the modern amenities. NCC training is also open for girl students. The Women's Day is organized on 8th of March. Weekly moral classes were also conducted and useful to enlighten students to choose right ways. The principal and other officers of administration are always accessible to students to submit their grievances and complaints. Their phone numbers are also displayed.

File Description	Documents
Annual gender sensitization action plan	https://acollegeguntur.com/7.1.1%20ACC%2020-21%20Annual%20gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://acollegeguntur.com/7.1.2%20Specific%20facilities%20provided%20for%20woman.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste is managed through the separation of biodegradable wet waste through the use collection bins. The municipal corporation send vehicles to collect the wastage from the college.

E-Waste is collected in a special labelled box place in the store room of department of Physics and this is disposed to a collection center. Liquid Waste management is through proper sewerage system to prevent leakage and contamination of waste - borne diseases.

Two percolation pits are constructed in the campus to collect the Rain water. The rain water near the main building is collecting through pipes into a well in the campus, so that the ground water level in the campus is maintained. Andhra Christian College does not use hazardous chemicals and radio-active material. Used face-masks are deposited in a bin on the ground floor of the college to suitable disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly,

B. Any 3 of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. World Aids Day is observed and creating awareness among students and staff. Since the Covid 19 pandemic is prevailing the program is confined to the campus. Teachers and students were participating the program which was conducted by the NSS units of the institution.
2. College Anniversary celebrations were conducted by following Covid 19 guidelines. The students who perform well in academics were encouraged and presented with prizes.
3. Woman's Day was observed on 8-3-2021. Dr. Alfia Kaki was invited as guest speaker. The speaker delivered on the challenges in the working environment for woman and gave suggestions for maintaining good health among the woman employees.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes all possible initiatives in organizing various events and programmes for inculcating values for being responsible citizens of the country.

The college celebrates days of national integrity and international importance. Due to the Covid 19 prevalence in and around and Covid guidelines, institute is unable to conduct some public programs.

On 26th January, college celebrates Republic Day in the campus with great gratification to honour the date on which the constitution of India came into effect. This day highlights the importance of the constitution. Students are encouraged to take part in the Covid 19 awareness programme organized by the NSS wing of the college.

The college organizes several programs that are aimed at the promotion of various constitutional rights, duties, and responsibilities of citizens. The college observes World Aid's day and create awareness among students and staff.

Swachh Bharat Cleanliness Drive is organised aiming to promote the importance of cleanliness. Plantation drives are conducted to provide a clean and green environment for all.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

B. Any 3 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony and a healthy atmosphere and to make the students aware of the national pride and rich cultural heritage, the National / International commemorative days are regularly being celebrated and observed in the college.

Independence Day - is celebrated every year on 15th of August, flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices. Several departments are also actively involved in organizing events involving students and staff.

Republic day - The College celebrates Republic Day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of the national flag and spreading a warm message of nationalism in a speech by the principal.

Andhra Christian college commemorates Father Heyer's day on July 31st each year, Since Father Heyer was the founder of the college in 1885; and celebrates Gospel Day on October 31st each year in remembrance of bringing truth of the Gospel.

The college also celebrates national and international days like woman's day, World Aid's Day etc. to inspire the students and to create awareness among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

The academic activity worldwide is badly hit by the new pandemic COVID-19. The college IQAC and the Department of Botany has organized an international webinar with Dr. Johnson, professor of general medicine in London. He enlightened the audience on various issues related to the COVID infections, treatments and precautions to be taken on. The Department of Physical Education conducted a webinar on Yoga and Wellness which explained how yoga can help maintain physical fitness and acquire immunity for COVID infection. RTPCR test were done for all the students and staff. A free Vaccination Camp is conducted in college with the help of Municipal Authorities. Wearing mask was made compulsory for all the students and staff. The college NSS units enlightened the staff and the students on various measures to be taken to be safe and prevent the spread of virus.

Best Practice 2 :

Medicinal Plants:

The Botany Department of Andhra Christian College has been

maintaining a botanical garden and Medicinal Plants Garden for the last three decades. In these two gardens valuable ornamental and medicinal plants are being cultivated. Many valuable Ayurvedic and Homeopathic Medicinal plants are cultivated; The Department is regularly introducing new varieties of plants periodically. The Department strives to inculcate the awareness of medicinal plants among the students by labeling the medicinal plants and their uses.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Andhra Christian College was a pioneer institution in enlighten and educating the society in the state of Andhra Pradesh in general in the Guntur district in particular. It was established in the year 1885 by Christian missionaries with a mission to provide education to the wide cross section of people. The college offers education to all students irrespective of Gender, Caste, Creed or Religion as this is established way back in 1885. The education facilities were lacking in those days. The institution focused on the underprivileged people especially with regard to caste, gender, and economical status. The vision of the institution is to offer its services to the backward and the suppressed classes of society. It provides not only the academic training but helps to improve the overall personality of the student community. Rationality and Equality were given priority. This institution was centrally situated with good infrastructure. It gives good ambiance for a comfortable study of students. Value education was given equal emphasis. Students were given the community awareness and taught about their responsibilities. Teacher student relationship is one the hallmarks of the college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

In order to grow with the changing needs of the times, Andhra Christian College tries its best to stay with the latest developments in the teaching learning sphere and upgrade infrastructural facilities in a timely manner. Infrastructural facilities are being augmented with funds sanctioned by RUSA. Preparation for Competitive Examinations are part of the expansion process. New student development programmes are being considered for the betterment of all students. Recognizing the importance of on-the-job training, the College wishes to enable and encourage students to pursue internships. The College is in the process of enhancing the available ICT facilities, to aid both teachers and students in the teaching-learning process. To enhance the ambience in an ecofriendly manner, the college plans to landscape the open space in the college.

In view of the Covid-19 pandemic the management planning to prepare the staff and students for the online mode of teaching and evaluation. The management also creating the awareness regarding the safety guidelines of Covid -19. Plan to conduct online webinars.